

# AGENDA

**Meeting:** Bradford on Avon Area Board  
**Place:** St Margaret's Hall, Bradford on Avon  
**Date:** Wednesday 5 June 2024  
**Time:** 7.00 pm

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Including the Parishes of: Atworth, Bradford on Avon, Holt, Limpley Stoke, Monkton Farleigh, South Wraxall, Staverton, Westwood, Wingfield, Winsley.

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Stuart Figini , direct line 012225 718221 or email [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Sarah Gibson, Bradford on Avon South  
Cllr Johnny Kidney, Winsley and Westwood  
Cllr Trevor Carbin, Holt and Staverton  
Cllr Tim Trimble, Bradford-on-Avon North

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Liam Cripps -

[Liam.Cripps@wiltshire.gov.uk](mailto:Liam.Cripps@wiltshire.gov.uk)

Engagement and Partnership Lead – Caroline LeQuesne -

[Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)

Democratic Services Officer – Stuart Figini – [stuart.figini@wiltshire.gov.uk](mailto:stuart.figini@wiltshire.gov.uk)

<b>Items to be considered</b>	<b>Time</b>
<u><b>Items to be considered</b></u>	
<p>1     <b>Election of Chairman</b></p> <p>To elect a Chairman for the forthcoming year.</p>	
<p>2     <b>Election of Vice-Chairman</b></p> <p>To elect a Vice-Chairman for the forthcoming year.</p>	
<p>3     <b>Welcome and Introductions</b></p>	
<p>4     <b>Apologies for Absence</b></p>	
<p>5     <b>Minutes</b> (<i>Pages 1 - 8</i>)</p> <p>To confirm the minutes of the meeting held on 21 February 2024.</p>	
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7     <b>Chairman's Announcements</b> (<i>Pages 9 - 14</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board:</p> <ul style="list-style-type: none"> <li>• Consultation on the Licensing Policy</li> <li>• Local Nature Recovery Strategy Public Engagement – to include a presentation from Kate Nottage focussing on people’s support for the restoration and retention of UK biodiversity.</li> <li>• Multiply - National Numeracy Day</li> </ul>	
<p>8     <b>Information Items</b> (<i>Pages 15 - 26</i>)</p> <p>The Board is asked to note the following Information items:</p> <ul style="list-style-type: none"> <li>• Community First</li> <li>• Healthwatch Wiltshire</li> <li>• Update from BSW Together (Integrated Care System)</li> </ul>	
<p>9     <b>Appointment of Representatives 2024/25</b> (<i>Pages 27 - 36</i>)</p> <p>To appoint representatives to outside bodies, to reconstitute and appoint Working Groups for the year 2024/25.</p>	
<p>10    <b>Area Board - End of Year Report</b> (<i>Pages 37 - 40</i>)</p> <p>To receive a report from the Strategic Engagement and Partnership</p>	

Manager and Engagement and Partnership Lead reviewing the activities of the past 12 months and consider setting priorities for the next 12 months.

11 **Partner and Community Updates** (Pages 41 - 76)

Verbal Updates

To receive any verbal updates from representatives, including: -

- Parish and Town Councils
- Climate Friendly Bradford
- Wiltshire Music Centre
- Health and Wellbeing
- Local Youth Network

Written Updates

The Board is asked to note the following written and online updates attached to the agenda: -

- Bradford on Avon Town Council
- Neighbourhood Policing Team to include a road safety update
- Age UK

12 **Area Board Funding** (Pages 77 - 82)

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£14,160.00	£7,700.00	£11,528.00

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
	N/A	

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG152</a> <a href="#">1</a>	Bradford on Avon Cricket Club – 2 lane artificial practice facility	£5,000
<a href="#">ABG167</a>	St Nicholas PCC, Winsley – Church Hall New Roof	£5,000

<a href="#">4</a>		
<a href="#">ABG170</a> <a href="#">4</a>	Staverton Social Club – Disabled and accessible facilities	£5,000

#### Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG181</a> <a href="#">4</a>	Arts Together – projects for isolated and vulnerable older people in Bradford on Avon	£5,000

#### Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG116</a> <a href="#">0</a>	4 Youth South West – No limits SEN Youth Club	£5,000
<a href="#">ABG174</a> <a href="#">9</a>	Bristol Avon Rivers Trust – River Detectives	£2,000

#### Delegated Funding

The Board is asked to note any funding awards made under the Delegated Funding Process, by the Strategic Engagement & Partnership Manager, between meetings due to matters of urgency:

- None

Further information on the Area Board Grant system can be found [here](#).

#### 13 **Local Highways and Footpath Improvement Group (LHFIG)** (Pages 83 - 108)

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 22 April 2024, as set out in the attached report.

#### 14 **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

#### 15 **Future Meeting Dates**

Future Meeting Dates (7.00-9.00pm):

- 18 September 2024

- 20 November 2024

For information on applying for a grant or grant application deadlines for these meetings, contact the Engagement and Partnership Lead, [Caroline.LeQuesne@wiltshire.gov.uk](mailto:Caroline.LeQuesne@wiltshire.gov.uk)